

**DATE:** 29th July 2011  
**VENUE:** Central North Island Kindergarten Association Conference Centre  
6 Glenshea Street, Putaruru

### **Who should attend the Accredited Routine SECH Playground Inspection and Maintenance Course?**

This one day course is aimed at those in Early Childhood who are responsible for the Routine (daily/weekly) inspections. The course is designed to complement the Handbook provided to all Supervised Early Childhood Facilities through the Ministry of Education. Those completing this course will be accredited for RoSPA SECH NZ Level 1 Routine Playground Inspection and Maintenance. **Ideally one person from each centre should attend this course.**

### **Syllabus**

- ✓ Legislation,
- ✓ Particular attention will be given to the Playground Standards in relation to early childhood centres -
- ✓ NZS 5828:2004, SNZ HB 5828.2:2006
- ✓ Documentation, reporting and importance of record keeping
- ✓ How to ensure the playground is safe while still allowing for risk taking
- ✓ Routine inspection of playgrounds within early childhood centres

### **Timing**

Start 9.00 - End 5.00      Please note that these times may be subject change.

### **What to bring with you.**

- A copy of the Supervised Early Childhood Facilities Playground Equipment and Surfacing Handbook SNZ HB 5828.2:2006, your lunch.

Your centre should have a copy of the Handbook or download a free pdf version from the SNZ website [www.standards.co.nz](http://www.standards.co.nz) . (type 'child play' into the search box.)

### **Meals**

Morning and afternoon tea provided. **Participants are asked to bring their own lunch.**

### **Course booking**

Places in each course are strictly limited and will be allocated on a first come basis.

If you wish to book a place on the course, please complete the attached order form and return it to the address indicated. Confirmation will be sent once you have been allocated a placement.

### **Pre-requisite knowledge**

It is assumed that all participants are employed in the field of Early Childhood.

### **Participant Comments.** Comments included:

*"I feel much more informed about what I need to do to ensure the outdoor area is safe for children".*

*"I was surprised at how much I didn't know before I attended this training day."*

*"I would like each of our teachers to attend this day."*

*"I thought the new standard wanted to wrap our children in cotton wool, I am so pleased that this isn't the case."*

### **Course Providers and Tutors:**

#### **The Royal Society for the Prevention of Accidents**

RoSPA is the largest safety organisation in the world. Her Majesty the Queen is the Patron.

### **Professional Course Leader**

#### **Barbara Lingard**

Barbara Lingard is a qualified Early Childhood Education professional. She is the Early Childcare Education representative on the New Zealand Standards Playground Safety Committee and joint author of the Playground Standards Handbook. Barbara is on the Register of Play Inspections International qualified to Level 3 Annual Inspector and has more than 25 years experience in the field of Early Childhood Education including the design and installation of playground equipment as part of the outdoor learning environment. Barbara is involved in the detailed design of outdoor learning environments in both New Zealand and Overseas and has spoken at numerous seminars, workshops and conferences on these issues.

# SECH MOE Routine Playground Inspection and Maintenance Course Level One

**Friday 29 July 2011**

*Central North Island Kindergarten Association Conference Centre  
6 Glenshea Street, Putaruru*

Please complete in BLOCK CAPITALS. A separate booking form must be sent for each delegate - please photocopy this form for additional delegates.

First Name ..... Surname .....

Job Title .....

Organisation .....

Address .....

.....

Postcode..... Tel No .....

Fax No ..... E Mail .....

Authorised Signatory.....

## Course charges

## Per delegate

- |   |                      |                                       |
|---|----------------------|---------------------------------------|
| <input type="checkbox"/> Standard fee                                 |                      | <b>NZ\$150.00 plus GST = \$172.50</b> |
| <input type="checkbox"/> Organisations that send 10 - 14 participants | <b>5% discount</b>   | <b>NZ\$142.50 plus GST = \$163.88</b> |
| <input type="checkbox"/> Organisations that send 15 -19 participants  | <b>7.5% discount</b> | <b>NZ\$138.75 plus GST = \$159.56</b> |
| <input type="checkbox"/> Organisations that send 20 plus participants | <b>10% discount</b>  | <b>NZ\$135.00 plus GST = \$155.25</b> |

## Cancellation Policy

Cancellations must be made in writing and the following charges apply:

Less than 3 weeks prior to the event – 50% of fee

5 working days (or less) prior to the event – 100% of fee

The organisers cannot be held responsible for any costs incurred by an individual because of a cancelled event.

## Payment Details – please tick your method of payment

- Direct Payment to: **CNI Early Education Services Trust – West Pac Account No 03-0418-0152730-00**  
Please include Reference details so we can identify payment –“ ROSPA”
- Cheques can be written to CNI Early Education Services Trust
- Indicate if you require an invoice/receipt for delegate’s fees.

**Please note: Payment must be received at least one week before the course.**

## Return form to:

**CNI Early Education Services Trust  
PO Box 341**

**PUTARURU 3443**

**Tel: 0508 454633**

**Mobile: 021 728 956**

**Fax: 07 8838110**

**E-mail: [r.nairn@cni-kindergarten.org.nz](mailto:r.nairn@cni-kindergarten.org.nz) or [b.lingard@cni-kindergarten.org.nz](mailto:b.lingard@cni-kindergarten.org.nz)**

***RoSPA – exercising a powerful influence for accident prevention***